



Monday 3rd January 2022

Dear Parents and Carers,

Happy New Year and we hope you all had a lovely Christmas. We are looking forward to seeing you all tomorrow, Tuesday 4th January, for the start of the Spring Term!

Following a recent update in Governemnt guidance we have updated our Risk Assessment and COVID Outbreak Contingency Plan which can be found on our website here:

<https://www.grimoldbyprimaryschool.co.uk/covid-19-risk-assessment>. We strongly recommend reading both of these documents.

School will work in exactly the same way as it did last term with just a few changes:

- Children aged 5 and over, who are a close contact of someone with COVID-19, are strongly advised to take an LFD test every day for 7 days and continue to attend to school as normal, unless they have a positive result.
- In line with step 2 of our COVID Outbreak Contingency Plan, we will not be holding whole school assemblies until we have assessed the current levels of transmission in our community.

Attendance & Absence Procedures

- All children must attend school unless they are ill.
- School must be informed if your child is ill. Please include their symptoms when leaving a message or emailing enquiries@grimoldby.lincs.sch.uk
- If you child displays any symptoms of COVID-19, do not send them to school and, instead, book a PCR test.
- If you have changed your emergency contact number(s), please inform school to ensure we are able to contact you.
- Following guidance from the Department for Education and Public Health, if your child displays or develops COVID-19 symptoms, however mild, we will isolate them from others and ask you to collect them immediately.

Hygiene

We will continue to focus on ensuring good hygiene for all of our children and staff. Frequent and thorough handwashing is regular practice in school, and we will continue to keep all of our hand sanitising stations around school. Children will continue to wash their hands upon entry to the school building, before and after

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break times/eating and at the end of the day. We will also continue to use the 'Catch It, Kill It, Bin It' approach – asking children to either sneeze or cough into a tissue, or into their inner-elbow. We would appreciate if you could also reinforce this at home.

The school will continue to be thoroughly cleaned and ventilated. Further information on cleaning and ventilation can be found on our Risk Assessment.

Arrival/Departure

We will continue to have our short, staggered arrival and departure times along with our one-way system. We would appreciate if you could continue to adhere to these timings to keep things running smoothly. We continue to advise all parents to wear a face covering and social distance from each other on our school site.

Staff will collect children from the playground and children in Year 5 and Year 6 can enter via the classroom fire doors. Staff in Nursery and Reception will meet you at the door as you drop your child off.

Gates will open at 08:35 for arrival and 15:05 for departure. The timings and entry/exit points are outlined below as a reminder:

Year	Arrival	Departure
Nursery	09:00 via Nursery Gate	15:15 via the Nursery Gate
Reception	08:40 via Nursery Gate	15:10 via Nursery Gate
1	08:40 via Playground Zone B	15:10 via Playground Zone B
2	08:40 via Playground Zone A	15:10 via Playground Zone A
3	08:45 via Playground Zone B	15:15 via Playground Zone B
4	08:45 via Playground Zone A	15:15 via Playground Zone A
5	08:50 via Playground Zone B*	15:20 via Playground Zone B*
6	08:50 via Playground Zone A*	15:20 via Playground Zone A*

*Please note that we recommend that children in Year 5 and Year 6 walk/cycle home on their own where possible, or meet their parents in an agreed location away from the school grounds.

NURSERY/RECEPTION ONE WAY SYSTEM: Enter via the Nursery gate, follow the arrows around the shed, drop your child off at the door and continue following the arrows back out the gate.

YEAR 1 – 6 ONE WAY SYSTEM: Enter through the Village Hall car park, follow the arrows round to the playground and then leave via the small side gate past the school office window.

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Parking

Please can we remind all parents that the layby outside school is not for parents to park in? Some of our children come to school by public transport and it is not safe for our children if these vehicles cannot enter the layby. We appreciate that parking can be difficult sometimes, however; safety is our priority.

Access To School Building

If you need to pass on a message or talk to your child's teacher, please use our usual email address (enquiries@grimoldby.lincs.sch.uk) or phone the school office. Please can we remind you that staff are not able to talk to parents on the playground in the morning as they need to be with their class? A member of the Senior Leadership Team will always be available if you need them.

What To Bring To School

Children only need to bring essential items to school, such as a coat, a hat, lunch, a water bottle (filled with water) and their book bag. Children do not need to bring any pencil cases or stationery with them: we will provide everything they need. We also don't have much room in school for big rucksacks, so we'd appreciate if children didn't bring these in unless they really are needed.

PE Kits

Children will continue to require a PE kit (to be brought into school on a Monday and return home for washing on a Friday). Please can all clothing be named so that items are not lost? Full information can be found here: <https://www.grimoldbyprimaryschool.co.uk/uniform-information>.

Remote Learning

We will continue to deliver high quality remote education for children who need to self-isolate (if they are well enough to complete it). This will continue to be through *Tapestry* for our Reception children and *Microsoft Teams* for children in Year 1 through to Year 6. Please get in touch with the school office if you need support to access this. We do have devices available for families who need them too.

More information can be found here: <https://www.grimoldbyprimaryschool.co.uk/microsoft-teams>.

As always, we will continue to place a heavy focus on children's wellbeing and mental health, and supporting them as they return to school after the Christmas break.

Please do not hesitate to contact us if you have any questions or need any support. Our school office will be open from 8:00am tomorrow morning or you can email us via enquiries@grimoldby.lincs.sch.uk. I look forward to seeing you in the morning for the start of the new term.

Yours faithfully,

Antonia Brooks
Headteacher

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