



Grimoldby Primary School Admissions Appeal Form

Before you complete this form we recommend that you read the school admissions appeals guide at www.lincolnshire.gov.uk/schooladmissions. If you have any queries please contact the school office: on 01507 327393 or via email: enquiries@grimoldbyprimaryschool.co.uk

Please complete this form and return to the **Appeals Team, Grimoldby Primary School, Tinkle Street, Grimoldby Louth LN11 8SW**

Appeals will be heard within 40 school days of the deadline for block appeals, or 30 school days for in year appeals. Please inform the school your child has been allocated if you have a pending appeal and you do not wish to start until the result is known.

Once returned you will receive a written acknowledgement of this form within 5 working days. If you do not receive this please contact the school office on 01507 327393 or via email: enquiries@grimoldbyprimaryschool.co.uk

Please use block letters and write in black ink or ballpoint pen.

School you are appealing for: **Grimoldby Primary School**

Name of child who is the subject of the appeal:

Gender: Male Female Date of birth:

School child currently attends:

If your child has been offered a place at an alternative school, please tell us below:

“Being the best that we can be...”



Contact details of person appealing on behalf of the child:

Full Name	
Relationship to child	
Address	
Home phone number	
Work phone number	
Mobile phone number	
Email Address	
Child's address if different	

If you are moving house, please give details of your new address below. If you are likely to change address between the date you send in your admission appeal form and the date you wish your child to start at the school, please read carefully the section 'home address and changing address in the Parent Carer guide or on the local authority website: [Appeal a school place decision – Before you appeal - Lincolnshire County Council](#)

Address	
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Status of move	Please Tick
Tenancy Agreement Signed	
Contracts Exchanged	
Forces Posting	
Moving in with partner / relatives	
Other	

(Please provide evidence for any of the above e.g. a copy of the exchange of contracts. This should be a photocopy)

Details of the move, including dates:.....

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Other children living in the same household under 19 years of age:

Name	Date of Birth	Current School	Have you appealed before?
			Yes / No
			Yes / No
			Yes / No
			Yes / No

If you have appealed for a Lincolnshire school before please give details including dates:

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You are legally entitled to ten school days notice of the date of your appeal. Sometimes we can hear an appeal more promptly if you agree to give up or "waive" this right.

Do you waive your right to 10 school days notice? Yes No

Have you received a letter refusing your child a place at this school? Yes No

If yes, please attach a copy.

Or was this a verbal refusal? Yes No

Will you be attending the appeal? Yes No

Please indicate any dates when you are not available to attend. We will try to avoid these dates when arranging the appeal.

Name and address of person accompanying you:

Their relationship to the child	
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"Being the best that we can be..."





If not attending, will anyone represent you at the appeal?

Yes No

Name, address and organisation (if applicable) of the person representing you:

Do you require an interpreter; there may be a charge for this service?

Yes No

If yes which language? Please state dialect if relevant

Do you require the services of a signer, there will be no charge for this service?

Yes No

Please state if you have any mobility issues so that suitable arrangements can be made.

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Please give contact details of any other person who has parental responsibility for the child. Please give full name, address, telephone number and relationship to the child:

Do you provide consent for us to contact this person?

Yes No

Please note if you state no we may contact you for further details.

Declaration, please tick:

I declare that I am the parent of or have parental responsibility for the child who is the subject of this appeal.

Signed:

Date:

Data given on this form may be stored in paper format and on a secure computer system and will be used solely for the purpose of processing this school appeal. The information will be shared with the relevant teams solely for the purposes of arranging your appeal. Grimoldby Primary School will meet its requirements under the Data Protection Act in processing your data.

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