



## GRIMOLDBY PRIMARY SCHOOL ELECTION OF PARENT GOVERNOR

Parent Governors are elected by and from parents of registered pupils at the school, and at the time of election must be a parent of a child at the school. If there are no or insufficient nominations, the Governing Body may co-opt a parent of a child at school or a parent of school age children.

If you would like to put your name forward, please complete the attached slip. **Please note that only parents currently registered at school may propose or second a nomination.** Slips should be returned to the Returning Officer (please hand in this form to the school office) by **Friday 20<sup>th</sup> September at the latest.** A ballot will only take place where more candidates apply than there are places available. In this case, candidates will be invited to supply a short (50 words maximum) personal statement to be circulated to voters.

Candidates should be aware of certain disqualification clauses relating to bankruptcy and criminal convictions. If you are in any doubt of your eligibility to stand, please contact the Returning Officer. An elected Parent Governor is appointed for a four-year term and may serve out their term of office if their child leaves the school, but may not stand for re-election in that category.

### **Duties of a Governor:**

Governors are not expected to be involved in the day-to-day management and administration of the school, but rather to set strategic plans and to influence the ethos of the school. Governors take an active interest in promoting and supporting the school's aims. The duties include:

- Taking responsibility for the conduct of the school;
- Establishing the aims of the curriculum and ensuring that the National Curriculum is implemented;
- Challenging underperformance;
- Taking responsibility for school finances;
- Ensuring that the premises are maintained in a satisfactory condition and state of repair with due regard to Health & Safety etc.
- To play a major role in recruitment and discipline of staff;
- To take an active role in producing the School Improvement Plan.

Full meetings are held at least termly, but in addition there are sub-committees with responsibility for more specific areas. Governors who do not attend full Governing Body meetings over a period of six months may be asked to stand down.



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ELECTION OF PARENT GOVERNOR**

**To the Returning Officer**

I, (Full name in block capitals) .....

of (Address) .....

wish to stand for election as a Parent Governor of the above School. I am a parent registered at Grimoldby School and am eligible to become a member of the School's Governing Body. .

Signed ..... Date .....

This nomination is proposed by (Full Name).....

I am a parent registered at Grimoldby School.

Signed ..... Date .....

This nomination is seconded by (Full Name) .....

I am a parent registered at Grimoldby School.

Signed ..... Date .....